



GIFTS Men's Shelter Executive Director

About Us

GIFTS Men's Shelter is a Christian non-profit organization serving homeless men throughout Rock County in Southern Wisconsin. Our mission is to provide compassionate care and support to homeless men while fostering their journey toward stable housing and self-sufficiency.

Position Overview

The Executive Director leads our organization in fulfilling its mission through strategic leadership, operational management, and community engagement. This role balances administrative responsibilities with our faith-based approach to serving vulnerable populations.

Key Responsibilities

- **Strategic Leadership**
 - Implement and develop strategic plans in partnership with the Board of Directors
 - Ensure all programs align with the organization's Christian mission and values
 - Attend all Board meetings and provide information necessary for competent decision-making
- **Operational Management**
 - Oversee day-to-day operations of all GIFTS Men's Shelter programs and services
 - Develop and manage annual budgets in collaboration with the Finance Committee
 - Ensure responsible stewardship of financial resources, including maintaining proper cash flow and reserves
 - Manage and develop staff through effective hiring, training, and performance evaluation

- **Community Relations & Development**
 - Develop and maintain close working relationships with local area churches in alignment with our mission
 - Represent GIFTS Men's Shelter positively in the community through public relations activities
 - Develop and implement effective fundraising strategies
 - Build and maintain relationships with donors, community partners, and stakeholders
 - Ensure consistent messaging that reflects our Christian values and commitment to service

Qualifications

- Bachelor's degree in nonprofit management, business, ministry, or related field (or equivalent experience)
- 5+ years of leadership experience in nonprofit management or related field
- Demonstrated success in fundraising and donor relations
- Strong financial management and budgeting skills
- Excellent written and verbal communication abilities
- Proficiency with financial software and MS Office/Google Apps
- Personal commitment to Christian faith and values aligned with our mission
- Experience working with vulnerable populations preferred

Compensation & Benefits

- Salary range" \$70,000-\$76,000
- Monthly health care stipend
- Contributions to Simple IRA
- Discounted YMCA membership

Application Process

Qualified candidates should submit a resume and cover letter detailing their relevant experience and faith journey to GIFTS.director.search@gmail.com. Please include "Executive Director Application" in the subject line.

GIFTS Men's Shelter is an equal opportunity employer committed to creating an inclusive workplace while maintaining our Christian mission and values.